

MINUTES
Longmont Community Justice Partnership
Regular Board Meeting
February 23, 2011 ~ 11am to 1:30pm
333 Terry St Longmont CO 80501

Call to Order

In attendance: President Mike Brady, Ed Smith, Diane Stow, Marian Head (by phone, acting Secretary for this meeting), Executive Director Deb Witzel

Absent: Treasurer Ryan Hagan, Secretary Connie Syferd, Mike Butler

Review and Approve Previous Meeting Notes

Marian moved, Diane second, motion carried with one change to last line of Agenda Item "Funding Plan".

From:

Marian H - not sure will make corporate strategic plan goal from \$3000 to \$20,000

To:

Marian H - To meet strategic planning goal of 5% of funding, would need to increase from \$3000 to \$20,000

Officer Reports

- Treasurer (Mike Br & Deb led in Ryan's absence)

Ryan send email to BOD letting us know that he is awaiting answers from Janet that could significantly impact the financials. After receiving her responses and making any necessary adjustments, he will email Jan financials for BOD approval.

Mike Br - 2010 close out looked good. Referred to numbers sent via email to BOD last week:
2010 gross income was 45% higher than 2009 (\$304,436.24 for 2009 and \$441,780.52 for 2010)
2010 gross expenses were 27% higher than 2009 (\$295,075.92 for 2009 and \$374,623.29 for 2010)
Leading us to a 2010 year to date net income of \$67,157.23 for 2010 in comparison to \$9,360.32 for 2009.

Deb - Ryan took over Treasurer duties mid-January; Deb, Ryan & Janet working together; Deb & Ryan scheduled to discuss how to handle CRJ procedures with Amanda

- President - Mike Br

Deb & Mike established formal monthly meetings to check in, go over financials & address issues as well as prepare board agendas on meeting months

Highly recommends Saturday LCJP Orientation program for all board members; very informative and inspiring; stay for next 2 hours if want to learn role of Community Members- the entry level role for RJ process participation

Acknowledged Deb for the classy event she created for Founder & Director Emerita Beverly Title on Valentine's Day. about 50-75 people stopped by to honor Beverly. Mike Butler, Mike Brady, Deb and others spoke glowingly of Bev's contributions.

- Secretary / School District Liaison (Deb, in Connie's absence)

Meeting with district folks today re: their desire to use RATES or not. Had semester check ins with 3 pilot schools - working extremely well -- 20 referrals last semester -- this semester with only

6 weeks in already 17 referrals; Laura's presence in schools is making the difference - at Longmont High three days a week building relationships, working closely with people, and student team; at middle school 2 days/week as needed. Budgeted for part time person 2nd half of year.

- City/Police Liaison (Deb, in Mike Bu's absence)
Deb will present NRC report to City Council next week

Would like to educate DA on potential for restorative justice for special cases after an unlawful sexual conduct case involving three 12-years old, where Deb was asked to attend the Sexual Assault Review Team meeting in Boulder to explain how RJ would be used. The Das and others present decided to move forward with prosecution for the young offenders because some felt RJ could re-victimize the girl even though it was explicitly clarified that a surrogate could be used.

Executive Director Report

- Reminder of our top priorities for 2011
 - **Volunteers** - Board Members are asked to add personal note and forward next training opportunities to everyone we know who could be good community member and/or facilitator (next Facilitator training March 12-13 at Naropa)
 - **Push in schools** - Longs Peak Middle School is interested in becoming a model school for restorative practices in our district. Met yesterday to talk about training EVERYONE for a total culture shift: faculty, admin, students and parents
 - **3 year funding plan** - Mike Br & Deb meeting tomorrow to discuss taking LCJP from \$5,000 to \$50,000 in individual funding
 - **Communications and Marketing** - we need support to succeed; emailed Denver Foundation about technical assistance grant as funding source to support a marketing consultant; would like OpEd in paper every other month to educate community - Marian offered to write one in the summer, others will sign up for opportunities that Mike Br and Deb will communicate; Diane -Times-Call has been sold. Lehman's are retiring from Times Call and so our connections there are changing and may be compromised
- Strategic plan overview
- Program updates - See program reports sent to BOD Feb 16. Deb's comments below
 - Community Restorative Justice - intern completing this week; Amanda requesting 2 interns - challenge is where to put them! (will not be getting more space at Justice Center); Mike Bu set goal of 25 referrals/mo - January had 19, solid number although not 25. Keep eye on the goal
 - Restorative Practice in Schools- doing excellent
 - RJTC (Restorative Justice Training Collaboration)- 2011 memberships are down
 - State JAG - just finished next year's JAG request; JAG funds do not support producing the 2012 state conference -- should LCJP offer to provide financial management for state conference? would impact Mary & Deb, Sara who would support registrations - 1st state conference in 7 years, anticipating 400 participants; I LCJP does take on financial support- would charge admin fee, possibly staff goes free, Mike: could be good PR for LCJP? Diane & Ed: does Deb have the time? will it be overwhelming? Deb: can't add to time, but can make it her State Council contribution (now 10-15 hours/month); perhaps Colorado Springs who led Regional Conferences will offer to coordinate; Mike Br - more details needed; Deb - many unknowns, April meeting of RJ Directors and State Council will be identifying who is responsible for which part of the conference

Committee Reports

- Finance and Audit Committee (Chair Ryan, Mike Brady, Deb) - Mike Br: purpose of financial review
- Annual Event (Chair Ed, Connie, Diane) - Ed & Diane: looking at Shupe Farm west and north of Hygiene that can hold 150, many restrictions still investigating; Ed - looking at paying more for tickets with an idea of giving away gifts (“Everybody wins!”); need to set date, get group of people committed and moving; Marian-can we call on Marie Gambon for direction? Fox Hill Country Club? not big enough.
- Human Resources (Marian)- nothing to report
- Board Development (Chair Marian, Mike Butler, Ryan)

See report sent Feb 16; Discussion of whether to require new board members to attend LCJP 2 hour Saturday orientation - agreement that BOD are volunteers and should not be required to do anything not set forth in bylaws, however to encourage all to attend orientation;

Change to bylaws from:

4-A. Board of Directors. The affairs of the Corporation shall be managed solely by a Board of Directors of no less than three (3) nor more than thirteen (13) voting individual persons as determined and to be selected by the Board of Directors of the Corporation. The Board of Directors shall appoint an Executive Director who is responsible for the day-to-day decisions and operation of the Corporation. Directors need not be residents of the State of Colorado. Directors shall serve for a three-year term, or, if later, until their successors have been elected or appointed and qualified, with no more than one-third (1/3) of the Board elected each year. No director shall serve longer than three (3) consecutive terms without taking at least one (1) year off before reelection.

TO:

4-A. Board of Directors. The affairs of the Corporation shall be managed solely by a Board of Directors of no less than three (3) nor more than thirteen (13) voting individual persons as determined and to be selected by the Board of Directors of the Corporation. The Board of Directors shall appoint an Executive Director who is responsible for the day-to-day decisions and operation of the Corporation. Directors need not be residents of the State of Colorado.

Directors shall serve for a three-year term, or, if later, until their successors have been elected or appointed and qualified. It is desirable that no more than one-third (1/3) of the Board be elected and/or replaced each year. No director shall serve longer than three (3) consecutive terms without taking at least one (1) year off before reelection.

Diane moved, Ed Second, motion carried

- Funding Committee (Chair Deb, Mike Brady)
 - Additional members we can draw upon- board was asked to consider their communities for possible support people. Please get back to Deb with contact info

Old Business

- Transparency—What level should we have with staff?

Diane - likes the transparency that Mike Butler recommended last meeting, creates spirit of trust we have with staff; all agreed we want transparency for staff, volunteers and public; unanimous to move forward and create notebook of minutes for all who want to see it

- Annual retreat SWOT - Mike Br-items covered in other discussions or tabled to next meeting
 - Opportunity – speak with Board of Education

- Opportunity – build relationship with municipal courts, prosecuting attorneys, probation, DA county programs
- Threat – capacity/volunteers
- Threat – referrals from schools outside pilot
- Threat – state funding
 - Deb said at last State Council meeting conversation about state funding depending on Federal funding which is down. Next year JAG grant likely to be funded, but don't count on any after that; volunteer is researching other possible state funding
- Threat – RJTC membership base
 - Deb noted challenge to manage small group - 10 members down from 13 last year gives less \$ to work with
- Annual retreat ideas
 - Jerrod take photos of staff & board with brief bios -
 - Diane: BOD be prepared for photo opp at **April 27** meeting!
 - Staff educate BOD on programs
 - Mike: best way to learn about programs is attend Sat orientations; Marian: would like to find way to interact with staff; discussed 5 minute presentations at board meetings and other ideas; agreed to summer BBQ in Deb's backyard!

- Institutionalize Restorative Justice mismatch between definition from BOD and staff (to be discussed at April meeting)

- Mike: what's LCJP role: local? county? state? national?
- Ed: how do constituents like judges, DA in Boulder County relate to Longmont's RJ?
- Diane: Longmont Rotary Club Fishbowl Winner for February is LCJP! (\$300+/-)

New Business

- Board tools
 - BOD consider what is most useful to us as tool when talking about LCJP; glossary of terms? small foldout with info? tabled till next meeting
- Legislation - Deb

House Bill HB11-1032 expands use of RJ in the Dept of Corrections & juvenile justice. Defines RJ -- also RJ in schools noted; spent alot of time on the bill; Mary collected facts from around state to support that bill --Mary, Beverly, police officer & others have testified in support of bill; not ideal, still issues with the bill -- Senate Judiciary committee is very supportive - RJ will be a part of how the justice system works in the future

Feb 9 article refers to this bill; Mike & Deb will write OpEd in response to the article about this legislation; may be voted on tomorrow by House Judiciary Committee; we show up over and over as leader in the state and the field;

BOD members, if you have relationship with Rep or Senator, call them to support this bill; HouseBill HB 11-1032.

- Articles of Incorporation Revision

Not changed since beginning of organization. Needs updating. Deb and Marian will take on the task this summer. Not as critical as ByLaws. Diane -- send updated Articles to Secy of State

- NRC report (to be discussed at April meeting)

Deb: Should we wait to present it to City Council until after it's presented to BOD next month?

Diane: run Council presentation by Mike Butler for feedback and present it now -- all in agreement

Move to adjourn - Diane 1:25 Ed second, motion carried

Next Board meeting April 27th—same time, same bat channel!

